

April 26, 2019

**Re: Application No. PC19-413FSI Final Site Plan**

**Project Name: 46 South Market Street**

Dear Neighbor/Neighborhood Advisory Council (NAC) Volunteer Coordinator:

You are receiving this letter as you have been identified as either an owner of property that adjoins the above noted application or because you are one of the volunteer coordinators for the NAC that the project is located in or a NAC that is within 500' of the project's location. The purpose of this letter is to inform you that an application has been filed with the City of Frederick Planning Department and to provide you with general information pertaining to the application.

Location (see attached map): 46 South Market Street, Frederick, Maryland 21701

NAC: 11

Next NAC Meeting May 21, 2019, 7pm at Brewers Alley Restaurant

Request: Approval of Final Site Plan

Application Date: April 22, 2019

Approving Body: City of Frederick Planning Commission

Hearing Date: To Be Determined  
(if available at the time of mailing) City Hall  
101 North Court Street  
Frederick, Maryland 21701

Case Planner Contact Information: Gabrielle Collard, Manager of Current Planning  
City of Frederick  
140 West Patrick Street  
Frederick, Maryland 21701  
[gcollard@cityoffrederick.com](mailto:gcollard@cityoffrederick.com)  
Phone: 301-600-1883

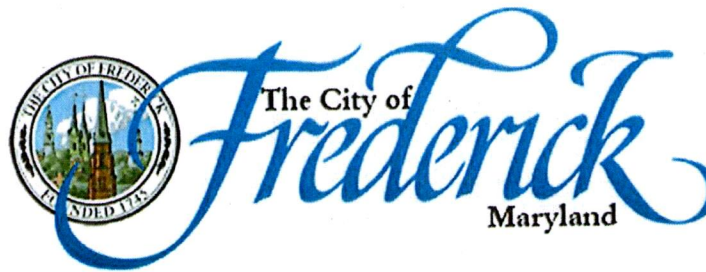
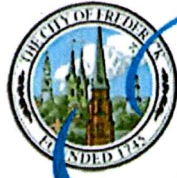
Please also note that cases may be filed to the Planning Commission and may also be reviewed at an upcoming NAC meeting. For more information on the location and date/time of the NAC meeting please contact the case planner or visit the City's website at [cityoffrederick.com](http://cityoffrederick.com).

If you have any additional questions, please feel free to contact our representative at: [bdean@linowes-law.com](mailto:bdean@linowes-law.com) or by phone 240-651-1405.



Mayor

Michael C. O'Connor



Aldermen  
Kelly Russell  
President Pro Tem

Derek T. Shackelford  
Roger A. Wilson  
Donna Kuzemchak  
Ben MacShane

April 25, 2019

**Re: PC19-387ZMA, Zoning Map Amendment, 100 S. Market Street**

Dear Neighbor/NAC Coordinator,

In accordance with Section 301 of the City's Land Management Code (LMC), you are being notified of a pending application for a zoning map amendment (rezoning) for the Frederick Community Action Agency (FCAA) located at 100 S. Market Street. The Property is currently zoned Downtown Commercial/Residential (DB) and is within the Historic Preservation Overlay (HPO). The City is proposing to rezone the Property to Institutional (IST), while maintaining the HPO, pursuant to a change in the type of residential housing services offered by the FCAA. The FCAA is proposing to convert a 31-bed transitional shelter into a 14 or 15 bed permanent supportive housing facility for persons who are disabled and experiencing homelessness.

The Mayor and Board of Aldermen are the final approving authority based on a recommendation from the Planning Commission. The tentative schedule for the upcoming Planning Commission meetings is as follows:


- June 17, 2019- Planning Commission Workshop, 2:00 PM at the Municipal Annex Office Building, 140 W. Patrick Street
- July 8, 2019- First of two required Planning Commission hearings, 6:00 PM at City Hall, 100 N. Court Street
- August 12, 2019- Second of the required Planning Commission hearings, 6:00 PM at City Hall, 100 N. Court Street

After receiving a recommendation from the Planning Commission a workshop and hearing date will be set for the Mayor and Board's consideration.

This item will be presented to NAC 11 on May 21, 2019. The NAC meets at Brewer's Alley, 120 N. Market Street, beginning at 7:00 PM.

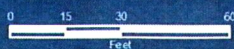
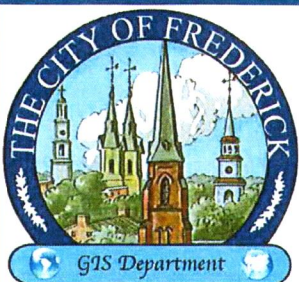
If you have any questions or concerns, please feel free to contact me by phone at 301-600-1883 or email, [gcollard@cityoffrederick.com](mailto:gcollard@cityoffrederick.com).

Sincerely,

  
Gabrielle Collard  
Div. Manager of Current Planning

Cc: Joe Adkins, Deputy Director for Planning/Zoning Administrator  
Mike Spurrier, Director FCAA





**100 S Market**

Date: 4/25/2019

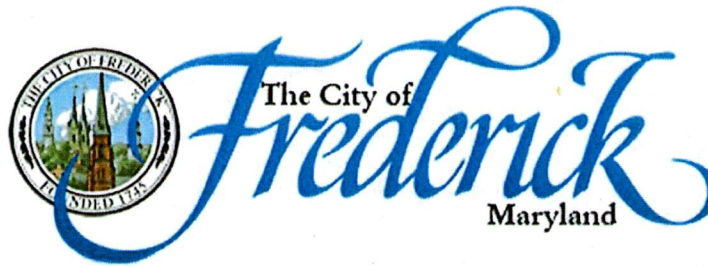
Note: This map is prepared solely for the purpose of illustrating the City of Frederick. It should be used for no other purpose. Data on this map was prepared from several original sources and is subject to change as source data changes. This map is not a legal document.

Maps produced by: SpresGIS



Mayor

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April 25, 2019

**Re: PC19-388ZMA Zoning Map Amendment 798-800 Motter Avenue**

Dear Neighbor/NAC Coordinator,

In accordance with Section 301 of the City's Land Management Code (LMC), you are being notified of a pending application for a zoning map amendment (rezoning) for the Catoctin Manor and Catoctin View complex located at 798-800 Motter Avenue. The Property is currently zoned Medium Density Residential (R8) and is within the Wellhead Protection Overlay (WHO). The City is proposing to rezone the Property to Institutional (IST), while maintaining the WHO, to be consistent with the existing development on the Property.

The Mayor and Board of Aldermen are the final approving authority based on a recommendation from the Planning Commission. The tentative schedule for the upcoming Planning Commission meetings is as follows:

- June 17, 2019- Planning Commission Workshop, 2:00 PM at the Municipal Annex Office Building, 140 W. Patrick Street
- July 8, 2019- First of two required Planning Commission hearings, 6:00 PM at City Hall, 100 N. Court Street
- August 12, 2019- Second of the required Planning Commission hearings, 6:00 PM at City Hall, 100 N. Court Street

After receiving a recommendation from the Planning Commission a workshop and hearing date will be set for consideration by the Mayor and Board of Aldermen.

This item will be presented to NAC 7 on May 7, 2019. The NAC meets at East of Market, 100 Holling Drive beginning at 7:00 PM.

This item will be presented to NAC 11 on May 21, 2019. The NAC meets at Brewer's Alley, 120 N. Market Street, beginning at 7:00 PM.

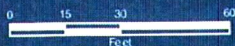
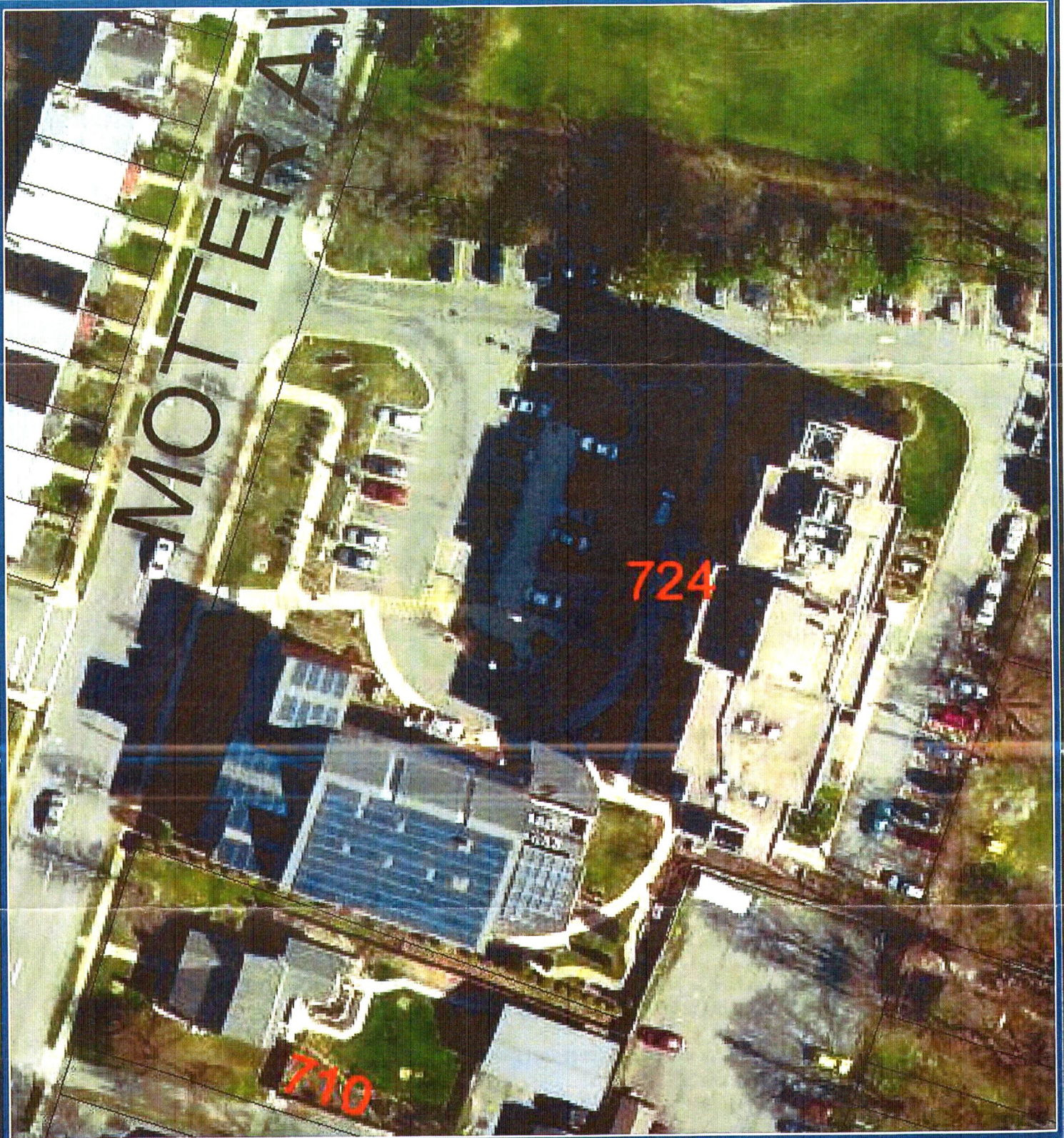
If you have any questions or concerns, please feel free to contact me by phone at 301-600-1883 or email, [gcollard@cityoffrederick.com](mailto:gcollard@cityoffrederick.com).

Sincerely,

  
Gabrielle Collard

Div. Manager of Current Planning





**(724) 798-800 Motter Avenue**

Date: 4/25/2019

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